Frequently Asked Questions_myOPEN 2.0
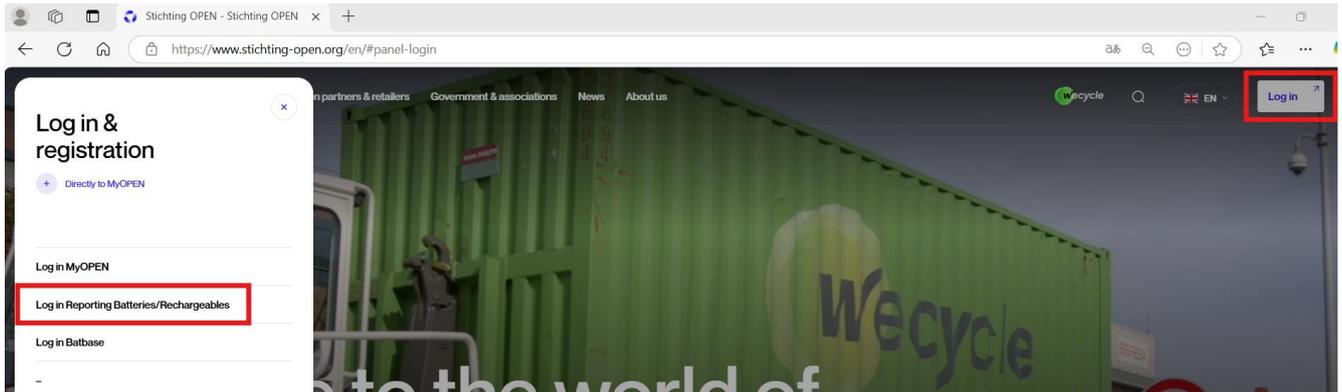
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Versie 21 februari 2025

1. Why can't I log in despite activating my email address?

This may be because you are trying to log in to myOPEN1.0 (the reporting portal for electr(on)ical equipment and lamps). Please try again via https://reporting.stichting-open.org/. You can also log in through our website Stichting OPEN - Stichting OPEN by clicking on "Log in" (top right). Then, on the left, the "Log in & registration" screen will appear, where you select "Log in Reporting Batteries/Rechargeables".

If it still doesn't work, please contact Stichting OPEN.

2. How do I use my data from myBatbase in the new reporting portal?

   2.1. **Log in to myBatbase and export data**

      Log in to myBatbase with your old Stibat participant number and password. Then go to the "Statements" tab and click "Print/Export" under *Other options*.

On the next page, select the desired period under *Disposal contribution statement*. For "Period from", choose the first statement of the period you want to export (e.g., 202303 = first quarter of 2023), and for "Period up to and including", choose the last statement (e.g., 202312 = last quarter of 2023 or 202313 if there has been a correction over 2023). If you have only one statement for the year, choose the same statement for both "Period from" and "Period up to and including". Then click "Print".

Statement 202314

> Print

> Export (xlsx)

> Export (csv)

Disposal contribution statement ℹ️

Period from   **Period up to and including**

> Print

Back to statement

You will see your *Opgave Beheerbijdrage* (= Statement contribution fee) for the selected period.

Opgave Beheerbijdrage

Deelnemer ▮▮▮▮▮

Afgedrukt op 31-01-2025 10:05:05

Artikelcode	Systeemcode	Type (P of I)	Totaal aantal batterijen	Gram	Beheer-bijdrage (€) excl. BTW	Totaal bedrag (€) excl. BTW
▮▮▮07	AEBIKE	I	3	4.270	0,001	12,810
▮▮▮6 E-Bike	BEBIKE	I	32	2.468	0,001	78,976
▮▮▮37	AEBIKE	I	23	2.555	0,001	58,765
A101010010	A101010010	P	8.912		0,111	989,232
A101010020	A101010020	P	12.154		0,021	255,234

2.2. How to use this data in myOPEN 2.0??

You can now use the data from myBatbase as a basis for your battery statement in myOPEN 2.0. See the *Manual MyOPEN 2.0* on Producenten Extern.
You can manually add the data to your statement, or you can use it in the upload file. More information about the upload file can be found in tab 3 of the *Overview batteries_MyOPEN_2.0* on Producenten Extern.

Important terms for the "translation" to myOPEN 2.0::

Term myBatbase	Term upload-bestand myOPEN 2.0
Artikelcode	ArtCode
Systeemcode	Syscode
Type (P of I)	Usage
Gram	Gram

This will result in the following upload file in myOPEN 2.0:

	A	B	C	D	E	F
1	ArtCode	Syscode	QtyArt	QtyBatPer	Usage	Gram
2	xxxxxxx07	AEBIKE			I	4270
3	xxxxxxx6 e-Bike	BEBIKE			I	2468
4	xxxxxxx37	AEBIKE			I	2555
5	A101010010	A101010010			P	
6	A101010020	A101010020			P	

Afterward, you only need to fill in **QtyArt** (how many units of the product in column A you have first placed on the Dutch market) and **QtyBatPerArt** (how many batteries are in each product in

column A). If there are multiple batteries per product, this will be automatically calculated when you import the upload file into myOPEN 2.0. The number of batteries per product (column D) will be multiplied by the number of products (column C).

3. How do I find the correct battery code (nomenclature code)?

To find the correct battery code (also called nomenclature code, system code, or Syscode), you need to know the **characteristics of the battery**: IEC code, chemical system, weight, whether it is marketed as stand-alone battery or included/built-in/delivered together with a product, whether it is a button cell, and whether it is rechargeable or single-use. You can find these characteristics on the battery itself, the packaging, in product or data sheets, or by inquiring with your supplier.

3.1. **In the reporting portal myOPEN 2.0**

See the *Manual MyOPEN 2.0* on Producenten Extern.

3.2. **In the overview batteries**

See *Overview batteries* on Producenten Extern.
Here, you will find more explanations on the second tab. On the first tab, you will see the total overview of all the batteries you can submit in our reporting portal. You will use the explanation on the second tab to search for the correct nomenclature codes.

4. What should I do now that I can't submit negative numbers?

As a user of myBatbase, you were accustomed to submitting negative numbers in your battery statement. This is not possible in myOPEN 2.0.

4.1. **Error in statement**

If, for example, you made a mistake in the numbers or accidentally included batteries purchased from a Dutch supplier, you will need to correct your statement. See the *Manual MyOPEN 2.0* on Producenten Extern.

4.2. **Return**

To report returned (products with) batteries as a correction, it is crucial that the (products with) batteries are **new** and can be reintroduced to the market. If the (products with) batteries are defective, they will be considered waste for collection and recycling, and no correction can be made.
The correction must always be made in the period in which the (products with) batteries were reported. For example, if you placed (products with) batteries on the market in Q4 2024 and also took them back in Q4 2024, you do not need to submit them at all (subtract the returned items from your marketed quantities) in your Q4 statement.
If the (products with) batteries were returned in Q4 2024 but placed on the market and submitted in Q1 2024, a correction must be made in your Q1 statement. See the *Manual MyOPEN 2.0* on Producenten Extern.

4.3. **Export refund**

In myBatbase, you as a company based in the Netherlands reported an export refund (for the (products with) batteries you sold and thereafter were exported by a first customer) via a correction. In myOPEN 2.0, this must be done with an export statement. More information can be found in section 5, "How does the export statement work?"

5. How does the export statement work?

5.1. **Portable batteries**

When exporting **new** batteries that fall under the general binding declaration (avv) for portable batteries, the export statement must be made by the exporting party. For more information, refer to the Exportteruggaveregeling batterijen. The exporting party must register as an exporter with Stichting OPEN and submit the export data.

5.2. **E-bike accumulators**

In the case of e-bike accumulators, the export statement is made by the producer/importer according to the terms of your agreement with Stichting EPAC. Please contact Stichting OPEN.

6. How can I contact Stichting OPEN?

For questions or comments, you can always contact the **Producer Services** department.
You can reach them by phone at +31 (0)79 7600 630 or by email at:
deelnemerszaken@stichting-open.org (PS batteries)
producenten@stichting-open.org (PS electr(on)ical equipment & lamps)